

Government of NCT of Delhi
Department of Information Technology
9th Level, B-Wing, Delhi Secretariat, I.P. Estate,
New Delhi-110002

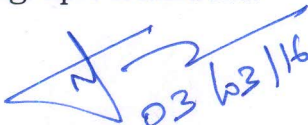
F.No.E-12/6/2015-DS(Admin)-Secy(IT)/1565-1634 Dated: - 03/03/2016

CIRCULAR

Govt. of NCT of Delhi vide Cabinet decision No. 2195 dated 25/08/2015 has approved implementation of e-office in various Departments/Local Bodies/Autonomous Bodies of GNCTD.

Many departments have already implemented the e-office in their departments completely.

It is noticed that paragraph numbers are not being mentioned by officers while preparing a note in e-office. HODs are requested to issue directions that all files submitted on e-Office shall also have paragraph numbers.



Dr. VasanthaKumar N.
Secretary (IT)

To:-

1. To All Pr. Secretaries/Secretaries/ HODs/local bodies/autonomous bodies of GNCTD.